# Woodlot EFM Project – "FINAL" ECAS Appraisal Submission (Coast) Business Process Mapping

Dated June 12, 2008

#9 (Coast) From Woodlot Overview BP

LEGEND

- Reference Information
- Tree to Truck, Log Transp, Admin
- Cutting Authority Detail
- Roads Info
- Attachments

Assumptions:

Comments:
1. This flowchart may not be accurate as it is based on the ECAS tutorials and other documentation on the ECAS website since access to ECAS test and/or production environments was denied

UPDATES
(**bold** indicates who did Visio update)

June 11&12, 2008 by **S. Mooney** = 
May 21, 2008 by **S. Mooney** = blue shadowed post-it notes &

April 2008
Original Re-Design Team Members
TBD

April 19, 2008
Original Visio completed by:
Stephanie Mooney

Original Design completed by:
May 12, 2008
Stephanie Mooney

Apr 23, 2008
Coleen MacLean Marlow
Dave Hailey
Stephanie Mooney
Susan Prosser
Tom Bradley
Gord Wall
Brian McNaughton

April 18, 2008
Coleen MacLean Marlow
Stephanie Mooney
Susan Prosser
Dave Haley (half)

START

WL
Go to Submission Tab
Highlight Coast Submission
Click Reference Information

WL
Click "Add New" button
Enter Timbermark
Enter Timbermark cruise volume

WL
Click SAVE

WL
Select Admin Forest District
Select TSB (Timber Supply Block)
Enter POA Distance

Why is the district not automatically tied to the woodlot??

WL
Choose Appraisal type = new
Choose Rate calculation = CVP (default)

Is TSB same as Mgmt Unit # (eg. 37A for W1611)?? Is this needed??

TSB not indicated as mandatory (ie. star missing) but tutorial indicates it is mandatory???

Why is CVP default when coast has been using MPS for quite some time??

OPTIONAL
WL
Indicate Appraisal Effective and/or Expiry dates

OPTIONAL
WL
Single tree selection boxes
Second growth boxes
Sampling error %

WL
Click SAVE

WL
Scroll down to Volume by species section

WL
Select Species
Enter Volume

WL
Enter
Initial Merch Area
Appraisal Year
Area Logged (ha)

Area logged is mandatory (*) but licensees enter 0 – assume this is for reappraisals only???

WL
Click Save

WL
Go to Cutting Authority Details Tab

WL
Select Point of Appraisal
Enter Cutblock
Select Harvest method
Enter Volume

WL
Select Point of origin
Select Appraisal log dump
Enter Truck haul distance

WL
Enter Distance (for crew transportation)
Select Access./Isolated
Select Road Mgnt (Y/N)
Select Major Centre
Enter Distance

WL
Click Save

WL
Click TTT/Lg Trns/ Adm Tab
(tree to truck, log transportation & Administration cost estimates)

WL
Scroll down to Tree to Truck Cost Estimate section

WL
Enter
Average side slope
CP Vol/Log

WL
Will conventional logging methods be used?

Yes

WL
Fill in appropriate info

WL
Scroll down to Log Transportation section

WL
Enter Average haul distance
Select Point of Origin
(for water transportation)

WL
Scroll down to Administration section

WL
Select if Routine Road Management required (Y/N)

WL
Select if responsible for basic silviculture (Y/N)

WL
Select if cutting permit is accessible (Y/N)

WL
Click SAVE

No

WL
Fill in appropriate helicopter logging methods info

WL
Does appraisal contain specified operations?

Yes

WL
Click Spec Ops Tab
Select description
Enter Rate

No

WL
Does appraisal contain road, bridge or culvert information?

Yes

WL
Click Appraised Roads Tab
Enter road name

No

WL
Does appraisal contain bridge information?

Yes

WL
Click Coast Bridges Tab
Fill in appropriate info
Click SAVE

No

WL
Does appraisal contain culvert information?

Yes

WL
Click Coast Culverts Tab
Fill in appropriate info
Click SAVE

No

WL
Does appraisal contain road information?

Yes

WL
Tabular Roads Tab

WL
Select Road Name
Enter station # -- Start & End (km)

WL
Enter
Appraisal Year
Crown %
Amortized %

WL
Select Subgrade
Bank Height Category
Select RMC (rock mass class code)

WL
Click Road Reconstruction Tab

WL
Enter
Case
Road Name
Start & End
Appraisal Year

WL
Click SAVE

End Haul?? no longer required or available??

No

WL
Does appraisal contain end haul information?

Yes

WL
Click End Haul Tab
Fill in appropriate info
Click SAVE

No

WL
Does appraisal contain detailed engineering information?

Yes

WL
Click Detailed Eng Tab
Fill in appropriate info
Click SAVE

Should there be 2 separate processes for roads – one for new construction and one for re-construction??

No

WL
Click Attachments Tab

ECAS is working - it's still a people system
Goes to district office for review – no automatic rejections

ECAS has been around longer and used only by forest professionals

Attachments
Cruise map (actual)
Exhibit B
Cruise Cards (scanned)
Roadeng
Site plan (ASP doc)? May not be required

Why do we need to submit Road Eng & Exhibit B? Why can't road write off be shown on Cruise Map??

WL
Submitting individual attachments or one zip file?

Zip

WL
Scroll to top of attachment screen
Click Browse

WL
Locate appropriate file (go to correct directory where zip file is stored)
Click Open

WL
Check off each of the file types included in zip file

WL
At minimum, include:
Appraisal map
Cruise compilation

WL
Click Acknowledge Tab

WL
Is Woodlot Licensee also the signing RPF or RFT?

Yes

WL
Select the appropriate radio button certifying who did the work

WL
Enter or check RPF/ RFT informaiton

WL
Click SAVE

WL
Click SUBMIT

STOP

No

WL
Enter Licensee name, phone, fax, email address

Individual

WL
Scroll to bottom of attachment screen

WL
For each attachment not being submitted, click radio button under "N/A"

WL
At minimum, send:
Appraisal map
Cruise compilation

WL
How will attachments be sent?

Paper

WL
For each attachment being submitted, click radio button under "Paper copy to follow"

Option to send information by paper conflicts with Coast Appraisal Manual

WL
Send paper maps to district office

Electronic

WL
For each attachment being submitted, click radio button under "Electronic (Attached)"

WL
Click Browse

WL
Locate appropriate file (go to correct directory where file is stored)
Click Open

Some districts are requiring maps, site plans, and/or a cover letter (including FTA number) to be submitted as a pdf in a separate email so that the dm can see what he/she is approving.

WL
All applicable attachments added?

Yes

No